



TEMPORARY EVENT FOOD SERVICE APPLICATION

Submit this form to the Health Department at least 7 days before the event! See box below.

Name of event: _____

Date(s) of event: _____ Hours: _____

Name of group/vendor serving food: _____

Person in charge of food booth: _____

Address of group/vendor: _____

Phone: _____ Fax: _____

Cell phone: _____ E-mail: _____

Name of certified food handler: _____

Type of certification (circle one): ServSafe Nat'l. Registry of Food Safety Professionals Prometric

Expiration date of current certification: _____

- List all food and drinks to be served and source of product.
- **NO food prepared in the home may be served ***. This includes baked items *. Home base vendors (HBVs) may NOT sell foods at a fair or event. HBVs may ONLY sell their non-potentially hazardous foods at a farmer's market or roadside stand. 501(c)(3) groups are exempt from this requirement *.

<i>MENU (list all food, drinks)</i>	<i>FOOD SOURCE (name of grocery, caterer, restaurant)</i>

IMPORTANT: Proper hand-washing facilities MUST be provided at your booth unless ALL food is pre-packaged and unopened!

1) How will food be cooked at the event? _____

2) Precooked food may be prepared in a registered, inspected facility ONLY. It may NOT be prepared at a private residence. How will pre-cooked cold food be re-heated to 165° ? _____

3) How will food be kept hot (above 135°F)? _____

4) How will food be kept cold (below 41°F)? _____

5) How will food be transported? _____

6) How long in transit? _____

7) How will food be protected from contamination during transportation, storage, serving & display? _____

You must submit this form **at least 7 days** in advance of the event by mail, fax, or email to:
Harrison County Health Department; Food Protection
241 Atwood Street, Suite 200
Corydon, Indiana 47112
Phone: 812-738-3237, ext. 1013 Fax: 812-738-4292
E-mail: tracymonroe@yahoo.com

Permit fees will be collected at the beginning of the event during a health department inspection.
DO NOT SEND FEES WITH THIS APPLICATION!

Fees are \$5.00 per day, with a maximum fee of \$25.00. Non-profit groups are exempt from fees.
*Non-profit groups are exempt from State food rules provided they operate 15 days or less per calendar year.